

Allocation of work amongst Bureau/Divisional Heads

S. No	Joint Secretary/ Bureau Head	Subject Items/ Sections	Director/Deputy Secretary (Ms/Mr)
1.	Dr. Shreeranjana, Joint Secretary	Integrated Child Development Services (Finance)	Rupa Dutta
		Early Childhood Education (ECE)	Rupa Dutta
		Wheat Based Nutrition Programme	Rupa Dutta
		GOI-UNICEF Programme	Rupa Dutta
		International Cooperation	Rupa Dutta
		Integrated Child Development Services (ICDS)Scheme's Policy matters	Gulshan Lal
		ICDS World Bank Assisted Projects	Gulshan Lal
		World Food Programme	Gulshan Lal
		CARE & WFP Assisted Projects	Gulshan Lal
		UNICEF Child Development & Nutrition (CDN)	Gulshan Lal
		ICDS (Monitoring & Evaluation)	H.S.Nanda
		ICDS (Training)	H.S.Nanda
		Vigilance	H.S.Nanda
		Food & Nutrition Board (FNB) Admn	H.S.Nanda #
		National Institute of Public Cooperation and Child Development (NIPCCD)	H.S.Nanda #
		Food & Nutrition Board Technical Matters	Kumkum Marwah
2	*Shri Vivek Joshi, Joint Secretary & ED RMK	Rajiv Gandhi Scheme for Empowerment of Adolescent Girls (RGSEAG)-SABLA including Kishori Shakti Yojana (KSY)	Lopamudra Mohanty
		Indira Gandhi Matritva Sahyog Yojana (IGMSY) –Conditional Maternity Benefit	Lopamudra Mohanty
		Child Policy and National Plan of Action for Children	Anju Bhalla
		Child Budgeting Projects	Anju Bhalla
		Protection of Children against Sexual Offences Bill 2010	Anju Bhalla
		National/International Instruments (SAARC,UNESCAP etc) for children	Anju Bhalla
		Child Welfare Awards	An Anju Bhalla
		Central Social Welfare Board (CSWB) and Rashtriya Mahila Kosh (RMK)	Anju Bhalla
		General Grant-in-aid Scheme (Innovative Projects)	Anju Bhalla
		National Commission for Protection of Child Rights(NCPCR)	Anju Bhalla
		Result Framework Document	Anju Bhalla
		HIV /AIDS Cell for Women & Children	Anju Bhalla
		National Mission for Empowerment of Women	Pradeep Kapoor

3	Ms Preeti Madan, Joint Secretary	Integrated Child Protection Scheme (including Child Helpline, Scheme for Street Children and Shishu Grih)	Kalyani Chadha
		Rajiv Gandhi National Crèche Scheme	Kalyani Chadha
		Scheme for working children in need for Care & Protection	Kalyani Chadha
		Juvenile Delinquency & Vagrancy & JJ Act	Kalyani Chadha
		Information Technology	Kalyani Chadha
		**Central Adoption Resource Agency (CARA)	Kalyani Chadha
		Personnel Administration	A.P.Shrivastava
		General Administration	A.P. Shrivastava
		Public Grievances	A.P. Shrivastava
		Information, Education, Communication (IEC) matters of the Ministry	Lopamudra Mohanty
4	Dr Sadhana Rout, Joint Secretary	Support for Training & Employment Programme (STEP)	Lakheswar Saikia
		IWEP/Swayamsidha	Lakheswar Saikia
		Priyadarshini (IFAD Assisted Projects)	Lakheswar Saikia
		Swawlamban	Lakheswar Saikia
		Working Women Hostel (WWH)	Lakheswar Saikia
		Swadhar/Short Stay Home	Arun Kumar
		General Coordination	Arun Kumar
		Parliament and Hindi Units	Arun Kumar
		Information Facilitation Center (IFC)/RTI	Arun Kumar
5	Ms. Sangeeta Verma, EA	Gender Budgeting	Vinita Aggarwal
		Ujjawala Scheme	Vinita Aggarwal
		ITPA & Trafficking	Vinita Aggarwal
		Women's Welfare	Vinita Aggarwal
		Women's Development	Rupa Dutta
		Balika Samridhi Yojana	Rupa Dutta
		Dhanlaxmi	Rupa Dutta
		Matters of Girl Child/Sex Ratio	Rupa Dutta
		Child Marriage (Prohibition) Act	Rupa Dutta
		Administration of National Commission for Women (NCW)	Vinita Aggarwal
6.	Shri Aditya Prakash, SA	Research & Plan Unit	J.P. Arya
		Statistical & Monitoring	Pratima Gupta
7	Shri S.K. Ray, AS&FA	Outcome Budget	Ghanshyam Devnani
		Budget & Finance	Ghanshyam Devnani
		Cash	Ghanshyam Devnani

* Joint Secretary (PM) and Joint Secretary (SR) will submit their files to Secretary through Additional Secretary. Joint Secretary (VJ) will also route his files through Additional Secretary except matters relating to SABLA and IGMSY (CMB).

** Director (KC) will submit files of CARA to Additional Secretary directly.

Additional charge as Link Officer.