

BY SPEED POST

F. No. 39-1/2010-Genl.
Government of India
Ministry of Women & Child Development

Shastri Bhavan, New Delhi,
Dated: 13.05.2010

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To

As per the list

Sub: Quotations for the Procurement of Desk Top, Scanner and Duplex printer to the Ministry of Women and Child Development.

Dear Sir/Madam,

Sealed quotations are invited for the procurement of One Desk Top with two monitor, two duplex printer and one scanner to the Ministry of Women & Child Development as per the specification/details given in the Annexure on the following terms and conditions:

- (i) The tenderer will have to deposit a sum of **Rs.10,000/-** (Rupees Ten thousand only) in the form of a Demand Draft/Pay Order in favour of the PAO, Ministry of Women & Child Development, New Delhi, as **earnest money** failing which tenders will not be considered. The earnest money shall bear no interest.
- (ii) The supply of aforesaid items with desired specifications have to be made at a short notice.
- (iii) Payment will be made to the firm after supply of the required materials.
- (iv) No advance payment will be made.
- (v) The tenderer should quote the rates clearly without any overwriting/cutting.

2. If you are interested for the supply of the items given in Annexure, under the terms and conditions as contained in the letter, you may submit your quotation addressed to the undersigned in a sealed cover which should be prominently marked with the words **"Quotations for the supply of Desktop, Printer & Scanner"**. The quotations may be sent to Under Secretary (Genl.), Ministry of Women and Child Development, Room No. 310, 'A' Wing, Shastri Bhavan, New Delhi latest by 3.00 P.M. on **28.5.2010**. The quotations can also be sent by post so as to reach the undersigned by the stipulated date and time.

3. In this connection, the tenderers may kindly note the following points.

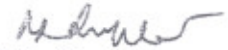
a. The tenders received after the specified date and time will not be considered.

b. The Ministry reserves the right to reject quotations as a whole or in part without assigning any reason.

c. The tendering firm must write their TIN/PAN number etc. otherwise the tender will not be entertained.

4. The quotations will be opened at 4.00 P.M. on the same date viz. 28.5.2010 in the presence of Tender Committee to finalise the tender in Room No. 310, 'A' Shastri Bhavan, New Delhi. The representatives of the firm, duly authorized by the tenderers, may be present at the time of the opening of the quotations.

Yours faithfully,



(B.B. Gupta)

UNDER SECRETARY TO THE GOVT. OF INDIA

Tel.23382743

Copy to:

1. Tech. Director (NIC) with request to upload the above tender on Ministry's website.
2. Section's folder.

ANNEXURE-A

Sl. No.	Name of Item	Make /Brand	Rates Each (Rs.)	Warranty / Services	% of VAT/CST, if any.	Total Cost (Rs.)
1	Desktop with Intel Core i7 Quad core Processor, 500 GB Hard Disk, 4 GB RAM, connected with two TFT monitor with 17" - 18.5" with inbuilt speaker, remote mouse & key boards, these two monitors should work on same CPU, Windows 7 operating system					
2	HP Scanjet 5590 Digital Flatbed Scanner series (L1910A)					
3	HP Laser Jet P2055dn printer					