

F.No.31-3/2005-Genl.  
Government of India  
Ministry of Women and Child Development

Shastri Bhavan, New Delhi

Dated : 24.2.2010  
25

To

As per list attached

Sir,

I am directed to state that sealed quotation are invited from authorized vender (a copy of valid certificate to be enclosed ) for supply and installation of Riso Collator T C 5100 as per specification detailed below on buy back offer :

Sl. No.	Item description	Quantity	Rate (in Rs.)
1	Riso Collator TC5100	1	
2	Damaged Electronic Collator Model EC-4600 (approx. 5 years old)	1	Buy back rate

The Terms and conditions for the above tender are as follows: -

- a) The quotations may be sent to the undersigned, <sup>in</sup> Room No. 310, A-Wing, Shastri Bhavan, New Delhi in sealed covers by 3:00 PM on or before 10.3.2010. The quotations will be opened on the same date, i.e., 10.3.2010 at 4:00 PM in Room No. 310, 'A' Wing, Shastri Bhavan, New Delhi in the presence of tenderers or their authorized representatives who may wish to be present at the time of tender opening.
  - b) Quotations received after the stipulated date and time due to any reason whatsoever including postal delay shall not be considered.
  - c) The sealed quotations should be accompanied with a demand draft/pay order for a sum of Rs.10,000/- (Rupees Ten Thousand Only) as EMD drawn in favour of PAO, Ministry of Women and Child Development, new Delhi. The quotations received without earnest money shall be summarily rejected.
  - d) The Ministry reserves the right to accept or reject any/all quotations without assigning any reason, whatsoever.
  - e) The cutting/overwriting/use of white fluid, if any, in the tender document must be countersigned by the tenderer, failing which the tender will be rejected outright.
  - f) The Representatives of the firms can inspect the old Collator machine on any of the working day before 10.3.2010. For inspection, the tenderer may contact Section Officer (Genl.), Room No. 629, 'A' wing, 6<sup>th</sup> floor, Shastri Bhavan on Tel. No. 23382972.
2. Interested firms willing to supply the Collator (Riso TC5100) on credit basis only may send their sealed tender/quotations.

Yours faithfully,

  
(A.P. Shrivastava)

Under Secretary to the Govt. of India  
Tel. No. 23382743