

**BY SPEED POST**

F.No.39-8/2010-Genl.

Government of India

Ministry of Women & Child Development

Shastri Bhavan, New Delhi

Dated: 8<sup>th</sup> Oct., 2010

To

As per list enclosed

Sub.: - Rate quotation for Desktop computers/laser jet printers, etc. - reg.

Sir/Madam,

I am directed to invite sealed quotations from authorized vendors by Principle Manufacture (a copy of valid certificate to be enclosed) for supply and installation of Desktop Computers/Laser jet Printers/Laptops/scanner/fax/photocopier for this Ministry, as per specifications detailed at Annexure - A.

**Terms and conditions for tenders are as follows: -**

- i. Quotations with detailed features and price of equipment including installation in sealed envelop addressed to Under Secretary, (General), Ministry of Women and Child Development, may be dropped in the Tender Box kept at the Information and Facilitation Centre (Garage No. 17) of this Ministry at Gate No. 2, Shastri Bhavan, New Delhi - 110001 by 3.00 PM of 26.10.2010. The quotations will be opened on the same date, i.e., 26.10.2010 at 4.00 PM in Room No. 310, A, Wing, Shastri Bhavan, New Delhi in the presence of tenderers or their authorized representatives who may wish to be present at the time of opening of the tender.
- ii. Quotations received after the stipulated date and time due to any reason whatsoever including postal delay shall not be considered.
- iii. Earnest Money of Rs.10000/- (Rupees Twenty Thousand only) in the form of Account Payee DD, Banker's cheque or a Bank Guarantee in favour of PAO, WCD, New Delhi may be furnished along with quotations.
- iv. The earnest money of the firm whose quotations are not accepted shall be released without interest within a period of one month after final decision on tender is taken. The earnest money of successful bidder will be returned without interest after the submission of performance security for an amount of 10% of the value of the contract, which will be intimated separately.
- v. The Ministry reserves the right to accept or reject any/all quotations without assigning any reason, whatsoever.
- vi. Rate (s) should be quoted both in words and figures. Conditional bid will not be accepted under any circumstances. There should not be any erasing or overwriting or use of fluid on the rates quoted, otherwise such tenders shall be outright rejected from the consideration zone.

- vii. If VAT and/or any other tax is payable in addition to the rates quoted, it shall be specifically mentioned. Otherwise, it will be presumed that the rates quoted are inclusive of all taxes.
- viii. The items will be supplied in a single lot within three days from the receipt of the supply order.
- ix. No advance payment will be made by the Ministry.
- x. The Ministry may finalise the Tender and award the contract without any negotiations, if it is satisfied with reasonableness of the lowest offers. **Therefore, the Bidders are advised to quote lowest possible rates in the first instance only.**
- xi. The items must be genuine with ISI mark and of reputed brand.
- xii. If any defect is found in such items, the firm will be fully responsible to get it replaced from the manufacturing company, free of cost, within three working days.
- xiii. Failure to honour the contract would tantamount to forfeiture of EMD and action would be taken to blacklist the firm.



(Jai Kishore)

Under Secretary to the Govt. of India.

Copy to: - TD (NIC), WCD, with request that this may please be displayed on the website of the Ministry.

**Item No. 1 – Desktop computer Qty. 3**

Intel core 2 duo E4600, 2.4 GHz L2 Cache 800 MHz FSB Intel EM 64 T, Intel 3 series/n Vidia GForce 7 series on OEM Motherboard, 2PCI, 2GB 667MHz DDR2 RAM 4 GBExpandability, 160 GB 7200 rmp SATA HDD, 17' TFT Display, Keyboard & mouse, 4 Bays, 6 USB ports, 8X DVD ROM, 10/100/1000 network, window seven business preloaded, antivirus with 60 days license.

**Item No. 2 Laptop Computer Qty. 1**

Intel Core Duo processor ULV U 7700, 1033GHz with 12MB L2 Cache 533 FSB, 1GB DDR2 RAM, 64GB, 13.3' TFT Display, 128 MB DDR Video memory share, 10/100/1000 Gigabit fast Ethernet, 2USB, 1VGA, RJ 45, Dockin connector, PCMCIA/PCI Express, windows vista Business and Norton/McAfee antivirus 60 days trail version.

**Item No. 3 Printers Qty. 3**

A4, 20 PPM in A4, 1200 dpi, 150 sheets input tray, 8MB RAM, USB interface cable & driver software (Mono Printer)

**Item No. 4 Scanner Qty. 1**

USB 2.0 and USB 1.1, 1200x1200 dpi, 19.7x11.8 by 3.4 inches (flat bed)

**Item No. 5 Fax Machine Qty. 1**

Plain paper fax machine with inkjet printing has a fast transmission speed (14400 bps) and a high fax printing resolution (350x360 dpi) with telephone handset with a display, inbuilt answering machine and speakerphone. Automatic paper handling, memory reception, and multiple delay transmission. 20 sheets auto document feeder and with its fax memory of 60 pages and 100 sheet paper capacity.

**Item No. 6 Photocopier Qty. 1**

25/25, Paper Size  
(Original/Image): A3/A3, RAM (MB): 64, Bye Pass: 50  
SHEET, Zoom: 50TO200%, Category: Duplex, Networking  
features: YES

