

F.No.8-1/2010-Genl
Government of India
Ministry of Women & Child Development

Shastri Bhavan, New Delhi
Dated: 16th July, 2010

To,

As per list attached

Sub: Repair, servicing of water dispenser(hot and cold) of Ministry of Women and Child Development.

Sir,

Reference is invited to this Office Tender Notice No. 11-1/2010-Genl. dated 29.6.10 vide which sealed quotations were invited for repair, servicing of water dispenser(hot and cold) in the Ministry of Women and Child Development.

2. The last date for submission of quotations has been extended up to 30.7.10.

Yours faithfully,



(B.B. Gupta)

Under Secretary to the Govt. of India

✓ Copy to: NIC Cell with the request that the tender notice may please be uploaded on the website of the MWCD.

MINISTRY OF WOMEN & CHILD DEVELOPMENT

TERMS & CONDITIONS FOR ANNUAL RATES CONTRACT FOR PRINTING (2010-11)

1. The firm shall be required to furnish security deposit amounting to Rs.25,000/- in the form of DD/Pay Order in favour of Pay & Accounts Officer, Ministry of Women & Child Development, New Delhi alongwith the quotations. The amount of the security deposit will be released to un successful firms after the finalization of the AMC. The security deposit of the successful tender will be refunded after the completion of contract.
2. The quotations should be given on firm's letter head giving address, telephone number, E-mail address etc.
3. The firm should also indicate the various facilities available with them. The firms should be registered with the State Government, Administration of UTs etc. and also have sufficient experience in the field of printing.
4. The firms should also indicate PAN number issued by the Income Tax Department, State/Central Sales Tax Number (legible photocopy to be enclosed). The firms should have three years working experience in Government offices.
5. The work order will be given after the approval of estimate prepared on the basis of approved rates of AMC submitted by firm/agency.
6. No advance payment will be made. The approved contractor shall submit his bill (in triplicate) on completion of work. The payment will be made within three weeks of the receipt of the bill.
7. The contract can be terminated by this Ministry at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this connection, the decision of the Ministry shall be final and binding on the contractor. No payment will be made for the remaining period of service contract from the date of termination of the contract.
8. This Ministry has the right to forfeit the security deposit in full or in part in the event of failure on the part of contract to full fill the terms and conditions of the contract.
9. The Ministry of Women & Child Development have the right to terminate the tender/agreement in which/in part at any time without assigning and reason therefore. Any decision in this regard taken by the Secretary, Ministry of Women & Child Development will be final.
10. It is desired that sales tax on parts is to be borne by the Government. It should be specifically mentioned. Otherwise it will be presumed that the price quoted for parts is inclusive of sales tax.
11. The Income Tax 2% will be deducted on every bill submitted by the contractor.
12. The sealed quotations giving rates should reach Section Officer (General Administration), Ministry of Women & Child Development, New Delhi upto 30.7.2010. The sealed quotations received will be opened on 30.7.2010 at 4.00 P. M. in Room No.629-'A' Wing, Shastri Bhawan, New Delhi.